

Intersessional Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean

**Mexico City, Mexico
17 – 19 November 2015**



INFORMATION FOR PARTICIPANTS

Opening and Registration

The Intersessional Meeting of the Forum of Ministers of the Environment of Latin America and the Caribbean will initiate with an opening ceremony on Tuesday, 17 November at 9:00am. Registration will begin at 8:30am at the meeting venue and the closing ceremony will be held on Thursday, 19 November 2015 at 17:00 hours.

During the opening ceremony, a Representative of the Mexican government as the President of the Forum of Ministers of Environment and also by UNEP, as Secretariat of the Forum of Ministers of Environment of Latin America and the Caribbean, will share their opening words.

Meeting Venue

The official meeting venue of the **Intersessional Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean** is the **Hotel Royal Pedregal, Mexico DF.**

Address: Periférico Sur 4363
Colonia Jardines de la Montaña
C.P. 14210 Delegación Tlalpan.
Ciudad de México, Distrito Federal.
Tel: +52 55 5449 4000
Web: www.hotelesroyal.com.mx

Hotel Royal Pedregal is located south of Mexico City. It is located very close to the Perisur Shopping Center, Six Flags and the most important University in Mexico (Universidad Autónoma de México).

The hotel has taxi service, tourist cabs and private transfers (individual or groups), with different costs. More information can be provided at the front desk of the hotel.

Working languages

The working languages at the meetings will be English and Spanish with simultaneous interpretation.

Meeting documents

The meeting documents for the **Intersessional Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean** are available on the following website: <http://www.pnuma.org/forodeministros/20-reunion-intersesional/documentos.htm>

It is recommended that participants bring with them the electronic and/or printed documents if they wish to do so, as there will not be any printed copies distributed during the meeting. The main purpose of this is to reduce the consumption of paper and minimize the environmental impact related to the printing and duplication of documents.

Entry to Mexico City

Visas

The participants are responsible for obtaining their own entry and/or transit visa(s) to Mexico, if required. All participants should travel with their passport with a valid date of at least 6 months, counting from the entry date into the country.

Information about the countries that require a visa can be found at the following links:

- List of countries that require a visa to travel to Mexico:
http://www.inm.gob.mx/index.php/page/index.php/page/Paises_Visa
- List of countries that do NOT require a visa to travel to Mexico:
http://www.inm.gob.mx/index.php/page/Paises_No_Visa

Foreigners will not require a Mexican visa if they provide one of the following documents:

- Document that confirms the permanent residence in Canada, United States of America, Japan, Great Britain and North Ireland, or any of the countries that are part of the Schengen area.
- Valid United States of America visa.
- APEC (ABTC) Business Traveller Card authorized by Mexico.

Embassies

List of Embassies and consulates

http://www.inm.gob.mx/index.php/page/Embajadas_Consulados

Transfers from the airport

The Hotel Royal Pedregal, Mexico DF, is located 40 km from the international airport. The most convenient means of transportation is by cab, with an estimated time between 40 and 75 minutes depending on traffic conditions. The authorized cabs are available directly outside the luggage claim area. It is recommended to use only authorized cabs at the Airport Terminal, which are: Porto Taxi, Site 300, Nueva Imagen and Excelencia at Terminal 1; and Porto Taxi, Site 300, Nueva Imagen, Excelencia, Confort or Yellow Cab at Terminal 2. More information at: <http://www.aicm.com.mx/pasajeros/transporte/taxis>.

Accommodation and DSA

The participants of the *Intersessional Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean* that are financed by UNEP will be staying at the **Hotel Royal Pedregal – Mexico DF**

Address: Periférico Sur 4363, Colonia Jardines de la Montaña

C.P. 14210 Delegación Tlalpan

Ciudad de México, Distrito Federal

Tel: +52 55 5449 4000

Web: www.hotelesroyal.com.mx

UNEP as the Secretariat of the Forum, will be responsible for arranging hotel reservations and airfare tickets for those representatives receiving financial assistance. The standard hotel room includes breakfast during the meeting dates. The participants will also be provided with lunch and coffee breaks during the meeting. All extras such as telephone, hotel room upgrade, bar, laundry, e-mails, restaurant, etc. will be covered directly by the participant.

DSA

The participants that are entitled to financial assistance will receive their DSA during the meeting. Each participant should provide copy of their passport and original boarding passes used from their country of origin until their arrival in Mexico City.

General information

Currency

The official currency in Mexico is the Mexican Peso (MXN). Some businesses, restaurants and service stations or gas stations accept United States dollars (US\$) at the daily exchange rate. Currency changes fluctuate, but currently USD \$ 1,00 (dollar) = 16.53 MXN (Mexican

pesos). Cash can be exchanged at the international airport counters. Most businesses accept credit cards such as American Express, Master Card and Visa.

Information on climate and time zone

Mexico City has a humid subtropical climate, warm in the summer and dry during the winter, cool and rainy summers and moderate seasonal variations. In November, the average temperature in Mexico City is 13.5° C, and ranges from 6 °C to 21 °C. There is very little rain in November (average precipitation of 16mm).

The standard time zone in Mexico is -6 GMT or UTC.

Electricity

The electric current in Mexico are 110-120 volts and 60 Hertz. The electrical outlets that are used are of A/B type (image following).



Communication

The international dialing code for Mexico is: 52

The area code for Mexico City is 55.

Security information

It is recommended to take preventive measures to avoid thefts due to the lack of caution and to preferably use the authorized hotel cabs or radio taxis.